



WOSB Certification: more opportunities for government contracting to entities owned and operated by women.

OCTOBER 15, 2020

WOSB Program Participants will no longer be able to self-certify as a WOSB or EDWOSB.

SBA has transitioned to a new certification system to process applications for firms seeking program participation. Firms will have to either certify through SBA's FREE online certification. They may also use an [approved third-party entity](#) at a cost.



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One certification method is to apply directly via the **U.S. Small Business Administration (SBA)**

<https://beta.certify.sba.gov/>

You'll need an active registration in the **System for Award Management (SAM.gov)**

<https://sam.gov/content/home>, Caution: (DCCA registrations, Federal EIN (Tax Returns), DUNS Number business name, info must all exactly match).

Documents that you'll need for your application...

(SBA Document Checklist: <https://beta.certify.sba.gov/prepare/>)

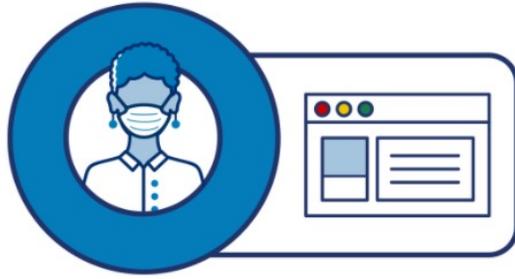
- Birth certificates, naturalization papers or unexpired passports for each woman business owner.
- Active Hawaii DCCA Registration (Articles of organization/incorporation), partnership or joint venture agreements, voting agreements, and any amendments to these documents.
- Issued stock certificates and stock ledger.
- Assumed/fictitious name certificate. (DCCA Tradename registration)
- Three most recent personal tax returns including W-2's and all schedules for each woman business owner and her spouse (for EDWOSB).
- IRS Form 4506-T, Request for Tax Transcript for each woman business owner and her spouse (for EDWOSB).



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Alternatively, you can obtain your WOSB certification through one of four approved third-party organizations (specific requirements and associated fees will vary by organization):

- [El Paso Hispanic Chamber of Commerce](#)
- [National Women Business Owners Corporation](#)
- [U.S. Women's Chamber of Commerce](#)
- [Women's Business Enterprise National Council](#)
Women Business Economic Council (WBEC-West) <https://wbec-west.com>



Resources

Firms can find the most up-to-date information and resources regarding the

- **WOSB Program** by visiting, <https://www.sba.gov/wosbready>.
- **Frequently Asked Questions** <https://www.sba.gov/document/support--faqs-wosbsedwosbs> and
- **certification options table** <https://www.sba.gov/document/support--wosb-edwosb-certification-options> for more information regarding potential impact upon their firm.
- **Women-Owned Small Business (WOSB) Document Checklist** <https://beta.certify.sba.gov/prepare/>



SBA RESOURCE PARTNERS – HAWAII

Hawaii Small Business Development Center

Oahu, Kauai, Maui, East Hawaii, West Hawaii

hisbdc.org

Patsy T. Mink Center for Business & Leadership

(Women's business center on Oahu)

mcblhawaii.org

Veterans Business Outreach Center of the Pacific

hilo.hawaii.edu/vboc/

SCORE

score.org

