



## **MEDB Ke Alahele Education Fund Grant Guidelines**

### **Overview**

The Ke Alahele Education Fund was created by the Maui Economic Development Board to help local educators, individuals, parent groups and other organizations enhance student learning as well as augment their own professional development. The Fund's goals are to:

- Support needs, actions and efforts in the STEM areas (science, technology, engineering and math) that enhance education systems and activities
- Align education initiatives with Focus Maui Nui's vision, values and strategies
- Promote education experiences that meet or exceed the Hawaii Content and Performance Standards set by the Hawaii Department of Education
- Eliminate barriers to access tools that enrich educational opportunities in STEM

We expect to make single-year awards up to \$5,000 to qualified applicants. We seek to fund the spectrum of K-12 activities and internships at the post-secondary level. Supported activities may include but are not limited to:

- Internships for students or educators
- Culture – Science Integration
- Apprenticeships
- Innovative curriculum
- Professional development or training for educators
- Purchase of supplies or equipment to enhance science, technology, engineering and/or math (STEM) activity that will remain with the grantee after grant period expires

### **Review Criteria**

The strongest proposals will be those that best meet all or most of the following criteria:

- Proposed project is focused and well defined
- Project identifies clear outcomes and measures of success
- Project involves appropriate partners
- Project budget is concise, relates to the project description, and shows reasonable cost
- Project is innovative and will advance STEM education
- Project effectively integrates cultural content with scientific practices
- Project must involve an evaluation/way to measure results
- Project demonstrates excellence and impact in serving organization's constituency or our community
- Applicant can be accountable for funds

## Eligibility

- Eligible applicants must be an educator, organization, school or student

## Grant Guidelines

- Proposals are for a one-year period
- Grantees may apply annually
- All grant proposals should allow up to 45 days for a response
- Applicants should ensure that there is adequate lead-time for processing grant applications including submittal and approval process, receipt of the grant money, and lead-time for long lead items (equipment, etc.)
- Grants are intended to supplement not supplant schools academic programs (i.e., Funds can be used to expand or enhance educational opportunities but not replace or compete with existing funds)
- Grant requests must involve an evaluation/way to measure results
- Educators are strongly encouraged to partner with the community to enhance project-based learning and provide 'real world' hands-on experiences. Grants that identify community partners will be given a higher priority
- All grant proposals will be reviewed by the MEDB Education Committee and awarded by the MEDB Board of Directors. Awards will be distributed in one lump sum

## Deadline

Application forms are available by calling 875-2300 or can be downloaded from the MEDB website at [www.medb.org](http://www.medb.org). We begin accepting proposals on November 1 with an open deadline. Incomplete proposal packets will not be reviewed. Please send proposals to:

**Maui Economic Development Board, Inc.  
MEDB Ke Alahele Education Fund  
1305 N. Holopono St., Suite 1  
Kihei HI 96753**

## Reporting Guidelines

A Final Report is required 30 days after grant period ends, and must contain details on how the awarded funds were spent, how many students/individuals were reached (if applicable), the grant, and the overall results of the awarded grant.

If you have any questions about these guidelines or the MEDB Ke Alahele Education Fund, please contact Tonya DiGiulio at 808.875.2300.



**MEDB Ke Alahele Education Fund  
Program Grant Application**

**Date:** \_\_\_\_\_

**Name of School/Organization/Individual:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Project:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Amount Requested: \$** \_\_\_\_\_

**If you are applying as an individual student or educator, please provide a brief personal statement describing how this funding will advance your academic goals and/or professional development.**

**If you are applying on behalf of an organization, please describe the organization, its history, including an overview of its programs. Briefly describe the organization's place in its field, and in this community:**

**If your project has partners, please name them:**

**Describe the project and its activities (no more than 2 pages):**

**Describe the students/individuals to be supported by this grant (e.g. location, age and number of students/individuals, etc.):**

**What is the duration of the program/project?**

**Start date:** \_\_\_\_\_

**End date:** \_\_\_\_\_

**Describe the learning goals of the project (list at least two):**

**Describe how the project will enhance the student/individual/organization(s) awareness of viable STEM career and occupational opportunities:**

**Describe how the project will integrate culture, science and technology:**

**Describe the measurable outcomes (list at least two):**

**Provide a budget breakdown for the entire project using the attached Budget form which will include the portion this grant would cover. If you think it would be helpful, provide explanation for items in your budget on a separate sheet. Please also indicate the source and amount of other support—whether in funding or in-kind—that you have received or expect to receive.**

**MEDB Ke Alahele Education Fund**

Proposed Budget

Grantee Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Expense Items</b>	<b>Unit</b>	<b>Subtotal</b>	<b>Request</b>
<b>EXPENSE TOTAL</b>			

<b>Funding Sources</b>	<b>Subtotal</b>	<b>Pending</b>	<b>Secured</b>
MEDB Ke Alahele Education Fund Request			
Other Funds (Identify all sources and amounts below)			
In-Kind Support (Identify all sources and types of support below)			
<b>FUNDING TOTAL</b>			

**Applicant Name:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**If organization:**

**Executive Director's Name:** \_\_\_\_\_

**Executive Director's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

If applicant is an educator or student or if project is school-based, approval of principal is required and is indicated by signature below:

**Principal's Name:** \_\_\_\_\_

**Principal's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_